



# BERKLEY SCHOOLS

ENGAGE INSPIRE ACHIEVE

WWW.BERKLEYSCHOOLS.ORG

Dear Families of Students with IEPs or 504 plans:

I hope you and your families are well and staying healthy! We recognize that the current school closure poses many questions for you concerning supports for your children, Individualized Education Plans (IEPs), 504 Plans and evaluations. As we heard from our Governor, we will need to be flexible and creative with our educational plans, modes of instruction, and timelines. Continual communication between you and your child's teachers and staff will be essential throughout this new online learning model so we can meet the individualized needs of your children through our upcoming lessons and activities.

Just as our Special Education staff shared enrichment activities during the first few weeks with IEPs and 504 plans in mind, we will be starting to provide recorded lessons as well as live office hours with your children. The lessons and activities will continue to work on skills based on your child's IEP with accommodations in mind. Some points to keep in mind:

- Each of the special education providers listed in your child's IEP will provide you with activities to address your child's goals and objectives.
- If your child is having difficulties with the activities, please reach out to your special education providers to collaborate on other ways to differentiate for your child. This type of online learning is a partnership and we welcome your feedback.
- For students with 504 plans, many accommodations written in current plans will not apply to our current virtual reality; however, please reach out to your special education educators, school counselors, or principal if you feel an accommodation is needed.
- For some children, office hours with teachers may be best accompanied with you, the parents and guardians. Please feel free to join the conversations on Google Meet.

It is our goal to do what is best for our students and families during these uncharted waters. We recognize the diversity of our learners and want to ensure families have a voice. Working together, we will do our best to meet our students' needs in the most reasonable and safest manner. Now more than ever, we are a team.

Please do not hesitate to reach out to any of the special education staff, teachers, administrators, or myself. As your child completes the activities, reach out to your special education providers and let them know what you see and how your child is doing. Online education is new for all of us and keeping us informed will help us tailor lessons and make improvements as we all get used to the new tools.

Please tell your children we all miss them very much. You are not alone, and we are here to support you throughout the rest of the school year. If you have any questions, please reach out to us anytime.

Sincerely,

Heather.lackey@berkleyschools.org

HEATHER LACKEY, DIRECTOR OF STUDENT SERVICES  
BERKLEY SCHOOL DISTRICT ADMINISTRATIVE OFFICES  
14501 TALBOT  
OAK PARK, MI 48237  
P: 248-837-8054 F: 248-837-8064

