

Creating your Works Cited Document using EasyBib

**** Before you start: Have both your Works Cited doc and your Article OPEN and ready (two Tabs) ****

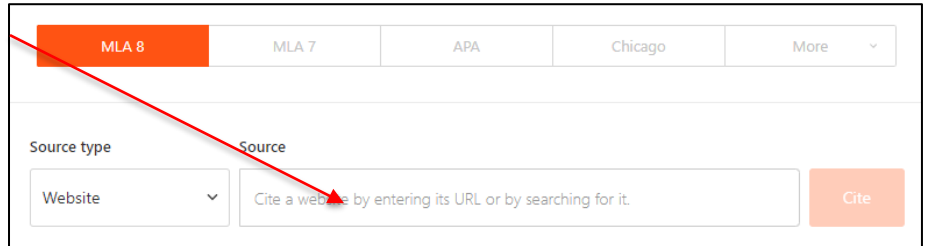
A. GOOGLE OR WEB SITES...

1. Go to EasyBib.com (direct link also on the [BHS LMC page](#))

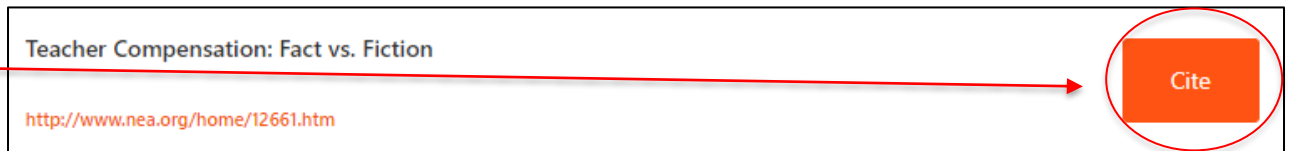
2. Click on



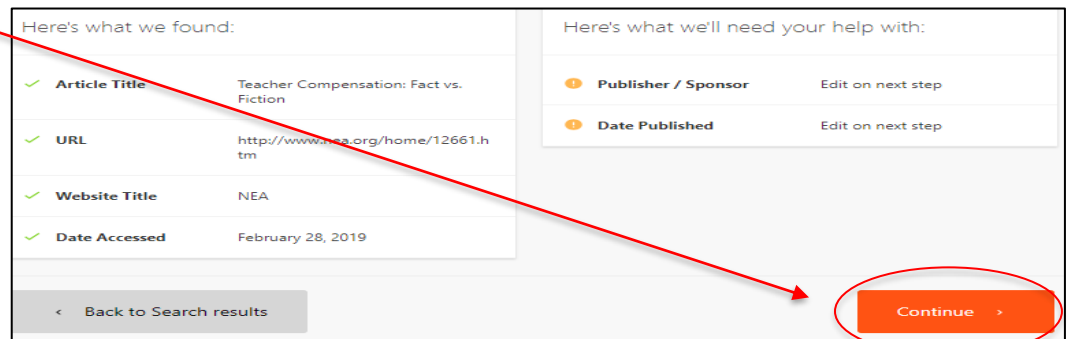
3. Copy and paste the URL into the Source box
(URL = http://.....)



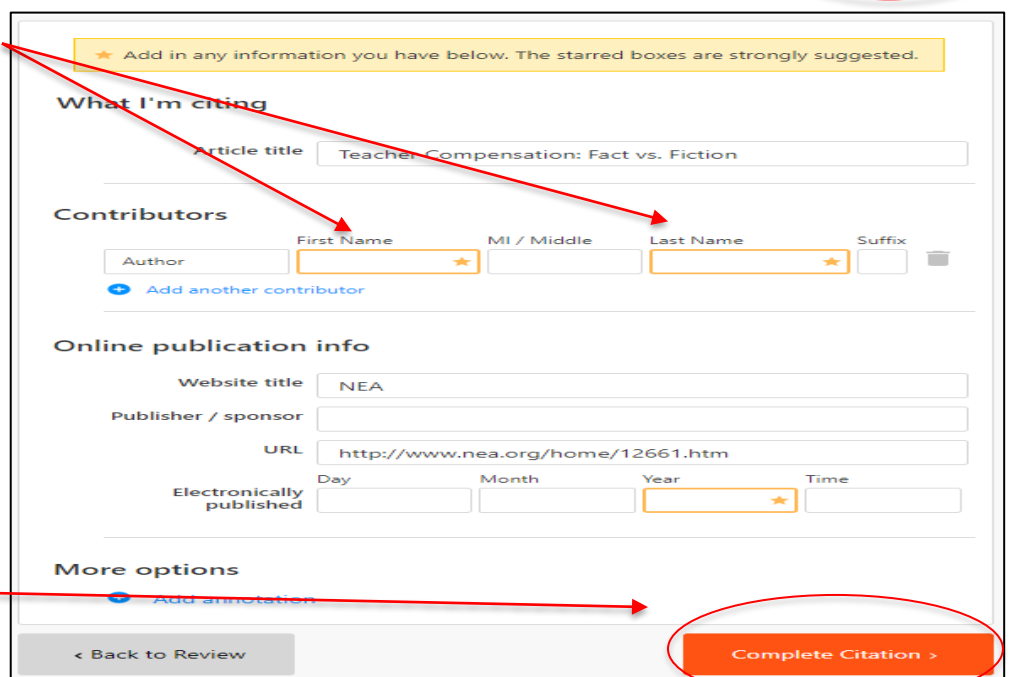
4. Click on Cite



5. Review & click on Continue
(go Back to Search results if probs)



6. Add missing information in *d boxes
(See teacher for help)



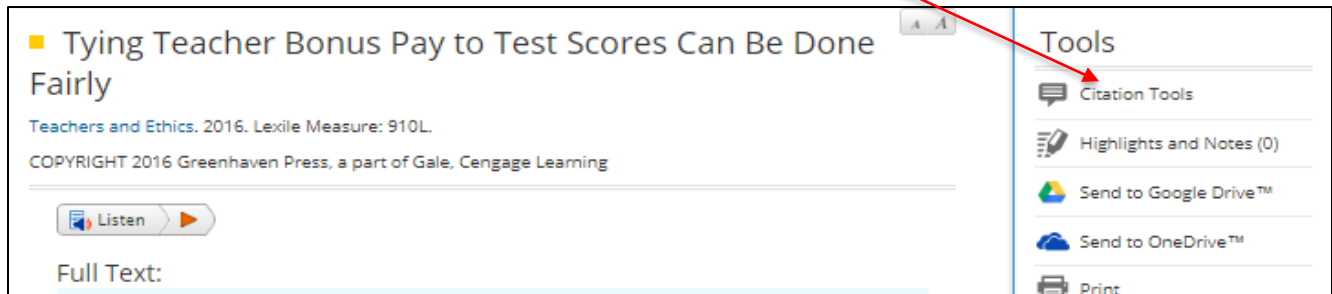
7. Click on Complete Citation

8. Copy & paste text into Works Cited

B. DATABASE FROM MEL (Opposing Viewpoints, etc.)

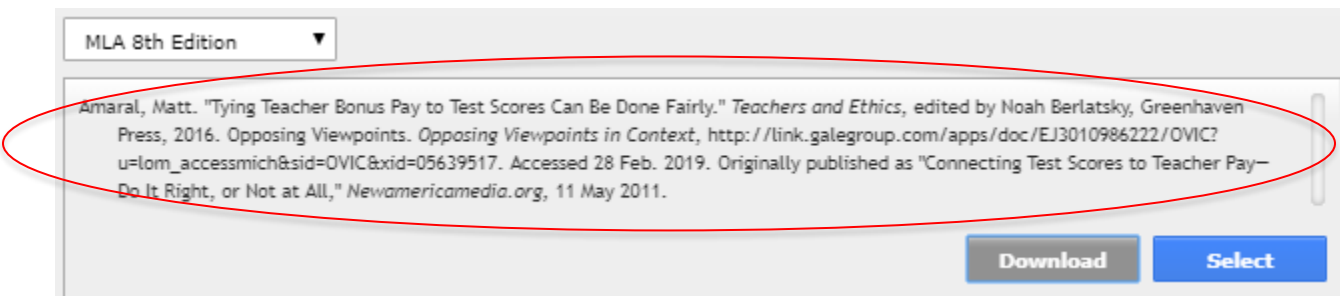
**** Before you start: Have both your Works Cited doc and your Article OPEN and ready (two Tabs) ****

1. Go to the article, click on **Citation Tools** on the first page of the article



The screenshot shows the top of an article page. The article title is "Tying Teacher Bonus Pay to Test Scores Can Be Done Fairly" by Matt Amaral. Below the title is a "Tools" sidebar with several options: "Citation Tools" (highlighted with a red arrow), "Highlights and Notes (0)", "Send to Google Drive™", "Send to OneDrive™", and "Print".

2. **Copy and Paste** (CTRL+C, CTRL+P) this text into your Works Cited Page



The screenshot shows a citation preview for the article. The citation text is: "Amaral, Matt. 'Tying Teacher Bonus Pay to Test Scores Can Be Done Fairly.' *Teachers and Ethics*, edited by Noah Berlatsky, Greenhaven Press, 2016. *Opposing Viewpoints*. *Opposing Viewpoints in Context*, http://link.galegroup.com/apps/doc/EJ3010986222/OVIC?u=lom_accessmich&sid=OVIC&xid=05639517. Accessed 28 Feb. 2019. Originally published as "Connecting Test Scores to Teacher Pay—Do It Right, or Not at All," *Newamericamedia.org*, 11 May 2011." The citation text is circled in red. Below the text are "Download" and "Select" buttons.

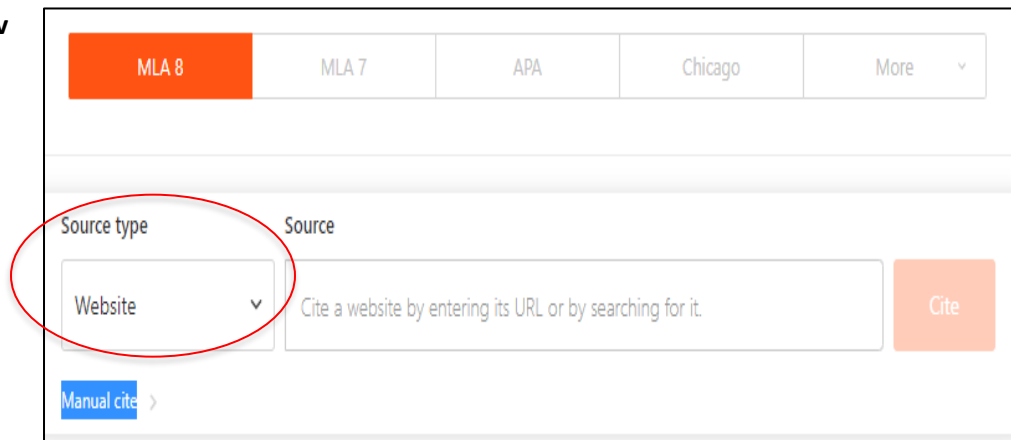
C. OTHER SOURCE (Interviews, books, etc.)

1. Go to EasyBib.com (direct link also on the [BHS LMC page](#))

2. Click on



3. Select Source type v



The screenshot shows the EasyBib.com interface. At the top, there are tabs for "MLA 8", "MLA 7", "APA", "Chicago", and "More". Below the tabs, there is a "Source type" dropdown menu with "Website" selected. To the right of the dropdown is a text input field with the placeholder text "Cite a website by entering its URL or by searching for it." and a "Cite" button. The "Source type" dropdown and the "Cite" button are circled in red.

4. Fill in *d boxes

(See teacher for help, as needed)

5. Click on **Complete citation**

6. **Copy & paste text** into your Works Cited document

